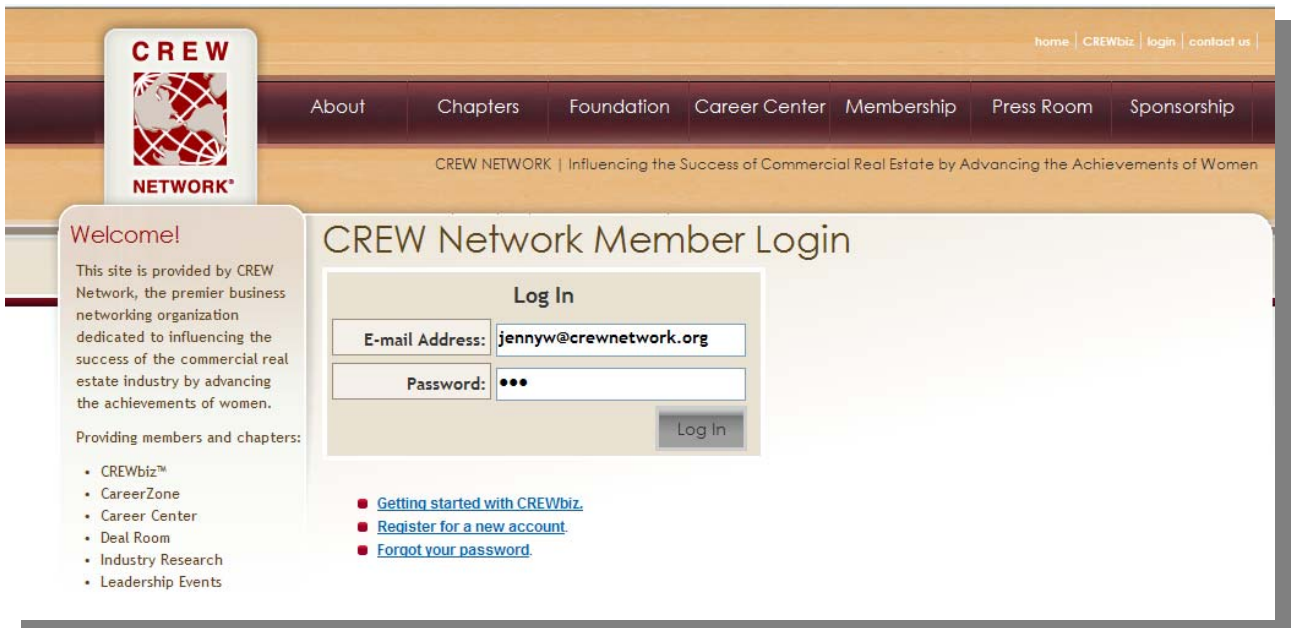


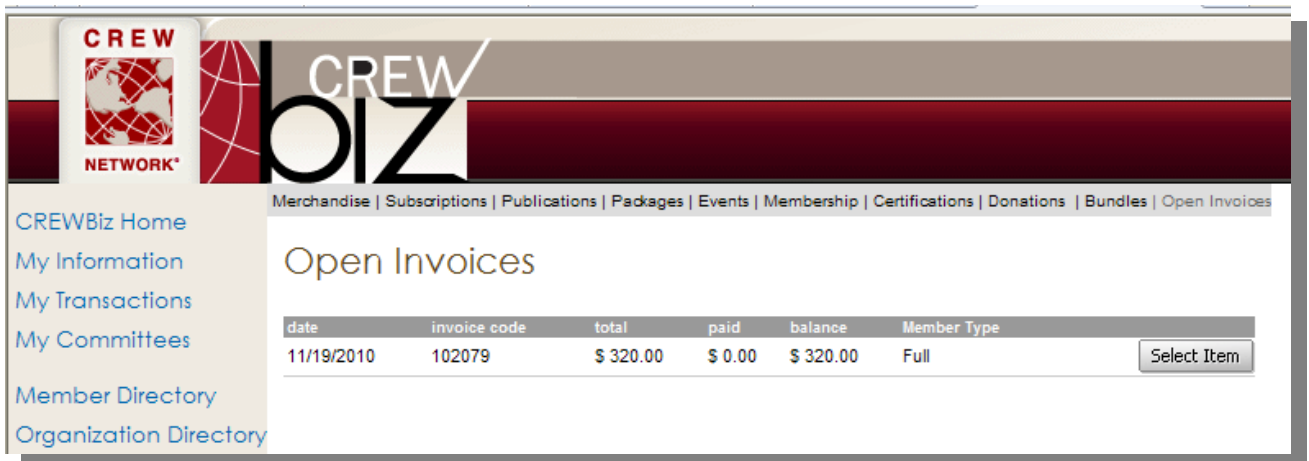
1. Open the renewal email that you received & click on the [CREWbiz™](#) link or click [HERE](#).
2. You will see the below login screen for CREWbiz™. Enter your email address & password.
(If you don't have/remember your password, click forgot password to have information emailed to you).



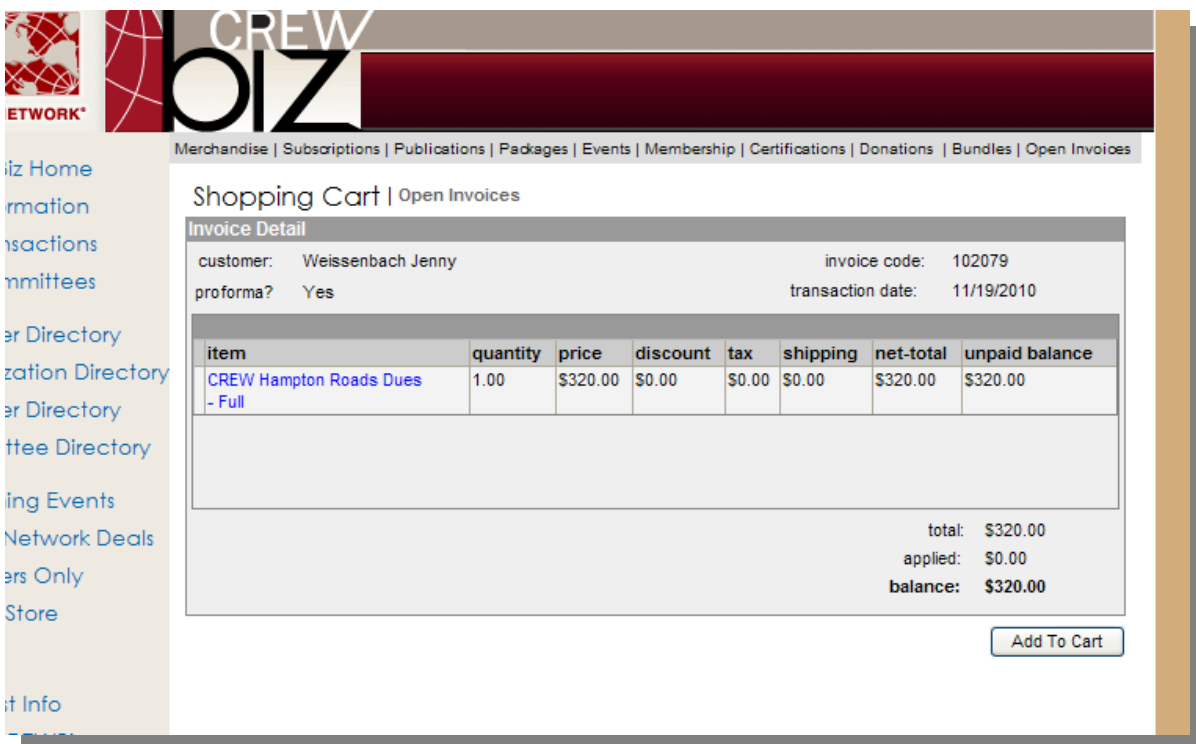
3. On your main profile page, you should have a “Pay my Membership Dues” button on lower right side.



- Click on the button to go to your Open Invoices page. (If you don't have a button see page 3.)



- Click on "Select Item" to access the following screen.



- Click on "Add to Cart" to pay or print the page and mail with check to the CREW Network office.

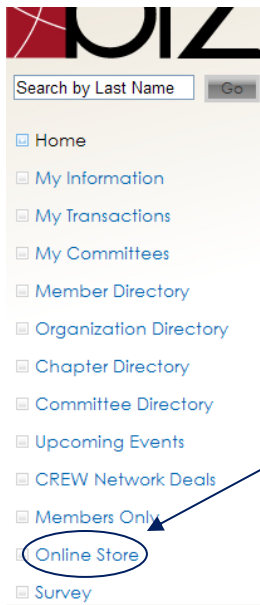
Thank you for renewing – please don't hesitate to contact us with questions.

785.832.1808 | membershipinfo@crewnetwork.org

Heidi Warren, Membership Coordinator

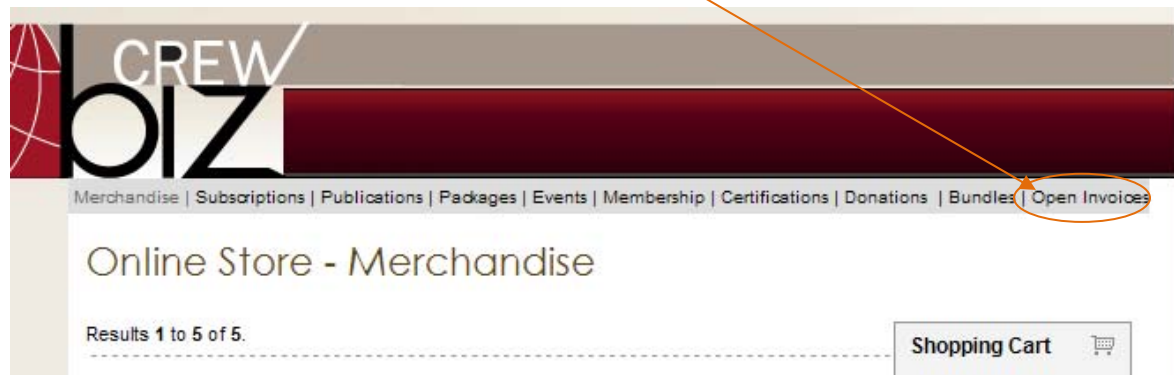
Jenny Weissenbach, Member/Chapter Services Manager

ADDITIONAL INSTRUCTIONS: If you are missing “Pay My...Dues” button in step # 3



If you are missing the “Pay My...Dues” button referenced in step 3 on page one, you can access the same page by clicking “Online Store” on the left navigation...

...and then select “Open Invoices” at the top right of the next screen.



You should now see the “Open Invoices” screen at the top of step #5 above.